

SUGGESTED RUN SHEET

Mini-reception bookings are held around existing bookings and have no set timings other than your 3.5 hours exclusive use of the venue.

**Additional time is available upon request for \$250 per hour.
Please confirm your agreed booking time on your booking form or with venue.**

Below are some samples of the most common timings for mini-reception bookings – your agreed timings may be different.

Time	Item	Notes
2.00pm	Guests arrive on site Grooms arrives with groomsman	Chilled water available for guests
2.20pm	Guests move to ceremony area	Officiant begins housekeeping
2.25pm	Bride arrives	
2.30pm	Ceremony commences	Most ceremonies go for around 20-30 minutes
3.00pm	Ceremony concludes	Confetti shower – if applicable
3.10pm	Group photo	Guests congratulate couple Step ladder provided for photographer
3.15pm	Guests move to mini-reception area	Bridal party photos commence Beverage package & food service commences
5.00pm	Bridal party (bride & groom) join guests	
5.15pm	Speeches	Beverage package concludes, bar tab commences or guests to pay for own beverages
6.00pm	Venue hire concludes	
6.30pm	All guests to have departed property	Bridal party to vacate property